

Business Ethics Skills Workshop

Course Duration 1 Day

A company's ethics will determine its reputation. Good business ethics are essential for the long-term success of an organization. Implementing an ethical program will foster a successful company culture and increase profitability. Developing a Business Ethics program takes time and effort, but doing so will do more than improve business, it will change lives.

A company's ethics will have an influence on all levels of business. It will influence all who interact with the company including customers, employees, suppliers, competitors, etc. All of these groups will have an effect on the way a company's ethics are developed. It is a two-way street; the influence goes both ways, which makes understanding ethics a very important part of doing business today. Ethics is very important, as news can now spread faster and farther than ever before.

Course Objectives

At the end of the course participants will be able to:

- Define and understand ethics.
- Understand the benefits of ethics.
- Create strategies to implement ethics at work.
- Recognize social and business responsibility.
- Identify ethical and unethical behaviour.
- Learn how to make ethical decisions and lead with integrity.

Course Outline

<p>What is Ethics? What is Business Ethics? 10 Benefits of Managing Ethics</p>	<p>Handling Conflicting Social and Business Responsibilities</p>	<p>Ensuring Ethical Behaviour</p>
<p>Implementing Ethics in the Workplace Benefits Guidelines for Managing Ethics in the Workplace Roles and Responsibilities</p>	<p>Ethical Decisions The Basics Balancing Personal and Organizational Ethics Common Dilemmas Making Ethical Decisions Overcoming Obstacles</p>	<p>Unethical Behaviour Recognize & Identify Preventing Addressing Interventions</p>
<p>Employer/Employee Rights Privacy Policies Harassment Issues Technology</p>	<p>Whistle Blowing Criteria and Risk The Process When You Should "Blow the Whistle"</p>	<p>Ethics in Business (I) Organization Basics Addressing the Needs Ethical Principles</p>
<p>Business & Social Responsibility Identifying Types of Responsibilities</p>	<p>Managerial Ethics Ethical Management Identifying the Characteristics</p>	<p>Ethics in Business (II) Ethical Safeguards Developing a Code of Ethics Performing an Internal Ethics Audit Upholding the Ethics Program</p>